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| --- | --- |
| **Name:** |  |
| **Date of visit:** |  | **Time of visit:** |  |
|  |
| **Location of visit** PLEASE TICK APPROPRIATE SCHOOL (OR CENTRAL SERVICES) |
| Text  Description automatically generated | Diagram, logo  Description automatically generated | A picture containing text, clipart  Description automatically generated | A picture containing text, clipart  Description automatically generated | A picture containing text, clipart  Description automatically generated |
| [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
|  |
| **Purpose of visit summary** |
| e.g. ‘area of scrutiny’ visit | observing classes | meeting to staff | looking at resources | lunch with staff / pupils |
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| **Observations / questions** |
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| **Any good practice, obstacles or key challenges identified in the school / department** |
|   |
| **Recommendations / suggestions / ideas for future visits** |
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|  |
| **Any actions agreed with the head teacher or senior leaders** |
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|  |
| **Any other comments** |
|  |
| **Electronic form**Please e-mail the form to **both** the school office and the governance support team**Paper form**Please return to the school office. The office **must** scan the paper form and e-mail a copy to the governance support team |
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| heron@northstartrust.org.uk  | woodpecker@northstartrust.org.uk  | governors@northstartrust.org.uk  |